

SAMPLE
Generalist/Specialist
Spouse/Partner Orientation Agenda*

September 17-18, 2009 **October 29-30, 2009**

DAY ONE

Room E-2118

Agenda items are subject to change

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|-----------------------|--|
| 8:00 – 8:30 | Welcome Coffee for Spouses/Partners
Transition Center, E Building, of the Foreign Service Institute |
| 8:30- 11:30 | Transition Center Briefing E-2118 |
| 1:15- 3:00 | Family Liaison Office
Briefing on FLO programs
Spousal employment
Children's education and Naturalization |
| 3:00 – 7:00 pm | OBC Open for participants to research prospective posts |

DAY TWO

Room E-2118

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|------------------------|--|
| 9:00 – 10:30 am | Career Development and Assignment
Staff discuss - The bidding process |
| 10:45 -12:15 | Office of MED
Staff discuss - Medical clearance process and services |
| 12:15- 1:00 | Office of Overseas Schools - Brown Bag on education issues |
| 1:30- 2:30 | Spouse-to-Spouse Dialogue
Spouses from previous classes share bidding strategies,
experiences, and lessons learned. |

NOTE: Overseas Briefing Center Hours of Operation during Orientation
9:00 to 1:00 pm on Saturday, September 19 and October 31 (see below)

Admission to FSI

For the Spouse/Partner Orientation day, spouses/partners will accompany the employees to the main entrance and present photo I.D. to security. That I.D. will be cross-referenced with names on the Visitor List. Your name will already be on this list if you have confirmed your attendance at the spouse/partner orientation. In subsequent visits to FSI, contact the Transition Center at 703-302-7276, to be added to the daily visitor's list. This includes visits after 5 p.m. or on Saturdays. Photo I.D. will be necessary for each visit.